

WEST BEND JOINT SCHOOL DISTRICT #1
RELEASE OF DIRECTORY DATA
WITHDRAWAL OF CONSENT FORM
FOR THE **2025-2026** SCHOOL YEAR

By State law and school district policy, directory data (student name, address and phone number, date and place of birth, participation in officially recognized activities or sports, weight and height if member of an athletic team, dates of attendance, photograph (still, digital, and video), degrees or awards, and name of school most recently attended) is public information and may be released to the public by the school unless the parent or guardian denies the school permission, in writing, to release all or part of such information.

In addition, Federal law requires that secondary students' names, addresses, and telephone listings be released to military recruiters and institutions of higher learning (for example: colleges, universities, technical schools) upon request unless the parent or guardian denies the school permission, in writing, to release all or part of such information.

If you wish to deny consent to release this information, complete the form below and return it to your child's school office within 21 days of the first day of school.

I refuse consent to release the following information about _____

Student Name

Date of Birth

Type of Data that you would NOT like released-- (Place an X in each type)	All Pre-K to 12 th Grade Students	High School Students Only	
	*Public Use	**Military	***Higher Education
Student Name	☐	☐	☐
Address	☐	☐	☐
Phone Number	☐	☐	☐
Date and Place of Birth	☐	NA	NA
Participation in school recognized activities or sports	☐		
Weight and height if a member of an athletic team	☐		
Dates of attendance	☐		
Photograph (still, digital, video)	☐		
Name of school attending	☐		
Awards	☐		

***Public Use:** Information typically released to the public (newspapers and other media) includes: honor roll printed in the paper, television coverage or newspaper articles/pictures of school events, concerts, plays, athletic events, etc.). Upon request directory data may be released to vendors for marketing purposes (photographers for senior pictures, clubs and organizations, etc.). Pictures or articles about school events might be posted on school or District website, Facebook, etc.

**** Military Use:** High School students' names, addresses and phone numbers are typically released to military recruiters.

*****Higher Education:** High School students' directory data may be released to institutions of higher learning (for example colleges, universities, and technical colleges) upon request.

THIS WITHDRAWAL OF CONSENT FORM MUST BE FILLED OUT ANNUALLY AND APPLIES TO THE CURRENT SCHOOL YEAR.

Parent or Guardian Signature: _____ Date: _____

Please Print Name: _____